

**MIDDLE PENINSULA-NORTHERN NECK
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES OF JULY 22, 2013
DRAFT**

Ms. Wyatt called the regular meeting of the Middle Peninsula-Northern Neck Local Human Rights Committee to order at 1:05 p.m. on July 22, 2013 at SOLA, Inc., The Valley, in North, Virginia. Board members in attendance were: Robin Wyatt, Claudette Henderson, Kathy Powell, and Donna Cairns. Agency representatives included: Kenny Mickens and David Torrence - Adjust to Life Behavioral Services, Brian Clemmons – Bridges, Stacey Burrell - Brothers' Keeper, Diona Sheffield and Theresa Self – Eastern Virginia Adult Care, Michael Simon – Empowering Youth for Positive Change, Mary Hayden and Tina Stephenson – Heart Havens, Chuck Walsh and Joanne Brown – Middle Peninsula Northern Neck Community Services Board, Anne Allen – New Day Counseling, Bill Williams – Pathways Counseling Services, Stephanie Nesbitt and Amy Morgan – SOLA, Inc., Charise Haynes and Stacy Hardcastle – The Brambles, and Lanette Wood – Wall Residences. Also in attendance were: Hillary Zaneveld, Human Rights Advocate and Gail Slaughter, LHRC Administrative Support.

Welcome New Member

Ms. Wyatt welcomed Dr. Cairns, the new LHRC member.

Minutes

Ms. Wyatt noted that there were corrections that needed to be made to the May 8, 2013 minutes. The first paragraph under Executive Session should read: On the motion of Ms. Wyatt seconded by Ms. Henderson, the LHRC voted to go into Executive Session pursuant to VA Code 2.23711 (A) 4, for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of conducting an interview for LHRC membership pursuant to the regulations. The second paragraph under Executive Session should read: Ms. Henderson moved that the Committee return to public session. Ms. Powell seconded the motion which passed unanimously. Each member of the Committee certified that to the best of their knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session. Also, under Meeting Locations, a correction was needed. The date of the October, 2013 LHRC meeting is the 28th, not the 22nd. Ms. Henderson moved approval of the May 8, 2013 minutes with the corrections noted above. Ms. Powell seconded the motion which passed unanimously.

Ms. Powell moved approval of the June 3, 2013 Sub-Committee minutes. Ms. Henderson seconded the motion which passed unanimously.

Public Comment

There was no public comment.

Program Presentation

Ms. Amy Morgan, a nurse with SOLA, Inc., stated that SOLA has three group homes that currently have a total of fifteen residents. They also provide day support services.

New Business

There was no new business. Ms. Zaneveld reminded affiliates that their quarterly reports must be submitted two weeks prior to the meeting. Ms. Wyatt reminded affiliates not to include any confidential information in their reports.

Event Report Statistics

Bridges of RGH – Mr. Clemmons presented the quarterly report for Bridges. There were 88 individuals served in the inpatient program and 44 served in the outpatient program.

Ms. Zaneveld explained that only complaints that resulted in a violation or resulted in a hearing need to be heard in closed session.

Heart Havens – Ms. Stephenson presented the quarterly report for Heart Havens. Heart Havens served nine individuals this quarter.

Middle Peninsula Northern Neck Community Services Board – Ms. Brown presented the quarterly report for the CSB. She reported that Licensing Specialist Tammy Trestrail was on site at the CSB on May 29th to review a record and interview a case manager in relationship to the death of an individual. No citations occurred. Ms. Brown will send Ms. Zaneveld and the Committee members a corrected report.

SOLA, Inc. – Ms. Morgan presented the quarterly report for SOLA, Inc. There were 15 individuals served this quarter. Licensing Specialist Tammy Trestrail visited the home and day support program on several occasions.

The Brambles – Ms. Hardcastle presented the quarterly report for The Brambles. There were 36 individuals served in the residential program and 37 served in the day support program. On April 22, 2013, the Office of Licensing visited The Brambles, and on May 8, 2013, they were visited by the Office of Human Rights.

Wall Residences – Ms. Wood presented the quarterly report for Wall Residences. There were three individuals from this region served. Licensing Specialist Tammy Trestrail visited two homes that were previously licensed to serve one individual. Ms. Trestrail visited to give approval for two individuals to be served.

Brothers' Keeper – Ms. Burrell presented the quarterly report for Brothers' Keeper. There were 19 individuals served this quarter.

New Day Counseling – Ms. Allen presented the quarterly report for New Day Counseling.

Empowering Youth for Positive Change – Mr. Simon presented the quarterly report for Empowering Youth for Positive Change. Ten individuals were served this quarter.

Adjust to Life Behavioral Services – Mr. Torrence said that they had not yet been assigned a Licensing Specialist.

Eastern Virginia Adult Care – Ms. Self presented the quarterly report for Eastern Virginia Adult Care. There were 15 individuals served. She will send the Committee and Ms. Zaneveld a corrected report.

Old Business

There was no old business. Ms. Wyatt reminded everyone that the next meeting would be held at The Brambles on October 28th.

Advocates Report

Ms. Zaneveld noted that no one reported that they were using the CHRIS system as of June 1. She noted that quarterly reports need to be sent to the Committee members in the same format as usual – that this process did not change because of the implementation of the CHRIS system. She said that if an affiliate can't access CHRIS, they can still fax their report (within 24 hours) to the Office of Human Rights (for the time being, since CHRIS is still new). She said there is a section on the Department of Behavioral Health and Developmental Services website on CHRIS.

The Human Rights poster is now on the Department of Behavioral Health and Developmental Services website in Spanish.

Ms. Zaneveld distributed information regarding capacity evaluations and authorized representatives.

Ms. Zaneveld educated everyone on medical protective devices.

Ms. Zaneveld said that she was hopeful that this past Friday, the State Human Rights Committee approved the appointment of the recommended candidate to this LHRC.

Event Report Statistics – continued

Pathways Counseling Services – Mr. Williams presented the quarterly report for Pathways Counseling Services. He will send Committee members and Ms. Zaneveld the first quarter report.

Executive Session

On the motion of Ms. Powell seconded by Dr. Cairns, the LHRC voted to go into Executive Session pursuant to VA Code 2.2-3711 (A) 4, for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of hearing from the Middle Peninsula Northern Neck Community Services Board, The Brambles, and SOLA, Inc. for the review of patient information pursuant to the regulations.

Ms. Wyatt moved that the Committee return to open session. Ms. Powell seconded the motion which passed unanimously. Each member of the Committee certified that to the best of their knowledge only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

Adjourn - There being no further business, Ms. Powell moved that the meeting be adjourned. Dr. Cairns seconded the motion which passed unanimously.

Respectfully Submitted,
Gail Slaughter
LHRC Administrative Support Liaison